

SCHOOL BUS DRIVER QUALIFICATIONS

Background

The Division believes that a safe student transportation system requires qualified and safety-orientated school bus drivers.

The minimum qualifications to operate a school bus that transports students of the Division on a permanent basis shall be called the "Livingstone Range School Division School Bus Operator Authority".

The Division endorses regular upgrading and training programs to assist school bus drivers in maintaining high levels of driving skills and safety awareness.

Procedures

- a. A "Livingstone Range School Division School Bus Operator Authority" will be issued by the Coordinator of Transportation when an individual satisfies all of the following criteria:
 - i. possession of a valid class II Alberta Operator's License;
 - ii. possession of a valid "S" Endorsement Certificate;
 - iii. possession of a valid St. John Ambulance or equivalent First Aid Certificate;
 - iv. provision of an Alberta Driver's Abstract indicating that the person has fewer than eight (8) demerit points.
 - v. provision of a Police Information Check with Vulnerable Sector Check and Child Intervention Check that indicates a satisfactory record.
- b. It is the responsibility of each bus driver to ensure that they comply with the criteria stated in guidelines #1 of this administrative procedure.
- c. The Coordinator of Transportation may require that a driver attend a defensive driving course when that driver is involved in an accident while operating a school bus.
- d. The Coordinator of Transportation shall arrange for the offering of required courses as part of the "Livingstone Range School Division School Bus Operator Authority" criteria.
- e. The Coordinator of Transportation may arrange for such workshops, meetings or seminars as deemed appropriate to address issues of driver qualifications, student management, equipment operation, and safety.

- f. The Coordinator of Transportation may approve an operator as a probationary bus driver, pending completion of the “Livingstone Range School Division School Bus Operator Authority” requirements.
- g. The Coordinator of Transportation may approve a volunteer bus driver to support extra-curricular activities, subject to the other requirements and expectations in this Administrative Procedure.
- h. The “Livingstone Range School Division School Bus Operator Authority” may be revoked by the Coordinator of Transportation if the driver fails to maintain the criteria outlined in guideline #1 of this procedure, or if there is any circumstance which, in the opinion of the Coordinator of Transportation, could compromise student safety.

December, 2003

Updates: October 2015, January 2020

References

Section 11, 33, 52, 53, 59, 59.1, 68,197,222,225, Education Act